

Windsor Mews Board Meeting

Date of Meeting: 2/27/13
Location of Meeting: Jacinta's home
Type of Meeting: Monthly Board Meeting
Board Members Present: Jacinta Mascarenhas, Dan Shedd, Hung Tran, Adam Lesser, Julie Emery

Minutes

Agenda Item: Review and Approval of Annual Meeting (1/30/2013) Minutes.

Conclusion: Minutes approved (official approval at annual meeting, January 2014.)

Action Item: Adam to put in final form and forward to Vivian Whitestone and all Board Members.

Agenda Item: Roles and Responsibilities of Board Members for 2013.

Conclusion: Jacinta, President; Adam, Vice President; Hung, Treasurer; Dan, Member at Large; Julie, Secretary.

Agenda Item: List of Projects for 2013.

Discussion: Projects and Status:

- Iron Fence Painting – Dan to go and cut back brush from fence line and do more sanding in advance of Spring painting day.
- Costco expansion project is underway and we received our check from them as agreed. Julie to contact Costco Manager re. trash pick-up along Piney Branch.
- Tennis Court Resurfacing – Adam to contact Bishop's regarding a start date.
- Security for tennis court – Adam to speak with Bishop's regarding a plate type lock for door. May need a new door depending on type of lock needed.

- Lock/Keys for tennis court -- \$25 check to Windsor Mews HOA
- Roadway resurfacing or patching – we will patch up any areas that are in need and will hold off on resurfacing for this year.
- Cleaning/scraping and painting the yellow curbs and striping the parking spaces – we will obtain quotes for painting the yellow curbs and striping the parking spaces.
- Trim tall trees near brick wall and at the back of the development – Valley Crest will look at trimming the tall trees; will spray for poison ivy; already mulched the tot lot; have to see if walking path was mulched; have agreed to change the trash liner at the tot lot on a monthly basis.
- Installation of speed bumps – type, number, location – tabled for now. May look at adding painted striped areas to encourage people to slow down. Will ask for quotes from curb painting companies.
- Trim branches of trees from common area brushing against decks/fences – Valley Crest will make a list of HOA trees and Private Property trees that need to be addressed.
- Storm water drainage basin (cleanup/follow up) – it is not our responsibility.
- Fix/repair bent street sign (Bideford/Winscombe) – Jacinta to ask Valley Crest for a quote.
- Doggie Bags – quality issue raised but bags seem to be performing fine for most residents.

Agenda Item: Covenants Committee – walk-thru community (specific issue with patio.)

Discussion: Covenants committee has done a recent walk and Jacinta will enter violations into spreadsheet so notices may be posted or sent.

Agenda Item: Architectural Reviews & Resale Inspections.

Discussion: There were no resale inspections and no Arch. Reviews.

Agenda Item: Parking/towing policy review – any update?

Discussion: Need to enforce/call in violations to towing company. Jacinta to provide 2013 list of board members to towing company.

Agenda Item: Social Committee – Spring Clean up Day.

Discussion: Jacinta to call Shirley.

Agenda Item: Info to update web site.

Discussion: Dan to post minutes, etc. to HOA website.

Agenda Item: Newsletter – date?

Discussion: Next newsletter will go out late Spring (May/June.)

Agenda Item: Next Board Meeting – date, time and place.

Conclusion: The next Board Meeting will be March 20, 2013, at 6:45 at Jacinta's.

