

Windsor Mews Board Meeting

Date of Meeting: 06/04/14
Location of Meeting: Jacinta's home
Type of Meeting: Monthly Board Meeting
Board Members Present: Jacinta Mascarenhas, Hung Tran, Adam Lesser, Dan Shedd, Julie Emery

Minutes

Agenda Item: Review and Approval of Board Meeting (4/30/2014) Minutes.

Conclusion: Minutes were approved.

Action Item: Julie to send out Minutes in final form to Vivian Whitestone and all Board Members.

Agenda Item: Identification of landscaping jobs for Spring/Summer 2014.

Discussion: Jacinta has been trying to walk neighborhood with landscapers and has gotten rained out twice. Has also been challenging to schedule a M-F appointment. Dan offered to meet with the guy as he gets home earlier in the day through the week.

Agenda Item: Cleanup of winter debris (salt/sand); trash in wooded area; cigarette butts at front entrances.

Discussion: 1) Cleanup has been completed and salt/sand is mostly gone.

2) Trash pick-up has been handled by Dan Shedd many times. He even picked up all trash on our walking trail. He has noted some trash in areas which abut neighboring properties. **Action:** We will keep an eye on the trash issue and take steps if needed.

5) Cigarette butts have been piling up in certain areas of the neighborhood. This is a fire hazard and is unsightly. **Action:** A reminder will be included in the upcoming newsletter. A letter will be delivered to all residents in the affected (general) areas.

Agenda Item: Covenants Committee

Discussion: Shirley has agreed to be the lead on the committee. A walk has been scheduled for June 8.

Action: The committee members will be also be doing two night inspections.

Agenda Item: Tot Lot maintenance issues.

Discussion: Adam noted that the tot lot should be inspected for any equipment maintenance needs.

Action: Julie to inspect the tot lot equipment to see if any repairs may be needed.

Agenda Item: Roadway/curbs – patching/touch up?

Action: Hung to obtain quotes for yellow curb touch up. Hung also to contact company and get a sq. ft. price for patching of roadways.

Agenda Item: Identification of front door colors.

Discussion: Hung, Shirley and Jacinta to resume walks later in June.

Agenda Item: Architectural Reviews & Resale Inspections.

Discussion: There were two Resale Inspections and three Architectural Reviews.

Agenda Item: Social Committee

Discussion: Spring Clean up event on May 3 was well attended. The committee is also planning a “Block Party” scheduled for June 21. . The Social Committee is planning to close off a section of road/parking to be able to set up a nice area for grilling and games for that event. They are asking for volunteers to bring food and other needed items. The Board Approved an HOA contribution of \$500 (total) to the Social Committee for the three events scheduled in 2014 (Spring Clean-up; Summer Block Party; and Halloween parade/party). Receipts must be kept and the money would be reimbursed.

Action Items: Social Committee to let the Fire Department know of the event.

Agenda Item: Info. to update web site.

Action: Dan to update with Minutes and information re. the upcoming neighborhood Block Party.

Agenda Item: Draft Newsletter – topics/timeline for release.

Action: Will include information re. the following topics (among others): cigarette butts issue; guarding against standing water as it attracts mosquitoes; dogs – clean up issues; Tennis Court Information; and information re. Roofs and timelines for possible replacements.

Agenda Item: Next Board Meeting – date, time and place.

Conclusion: The next Board Meeting will be on Wednesday, July 9, 2014, at 6:45 at Jacinta's home.