

Windsor Mews HOA Board Meeting Minutes

Present: Joe Trefilek, Jacinta Mascarenhas, Shahin Bahadori, Kamran Zendeheel,

Absent: Jennifer Anderson

Monday, October 15th, 7:00 pm

1. Review and approve minutes of the September 15, 2019 meeting

The minutes were reviewed and approved without modification.

2. Resale inspections and architectural modifications

Since the last meeting, there were no resale inspections and two architectural modifications.

3. Drainage project

The Board received 2 proposals for the drainage project. A PE was hired (for half of an hour) to review and recommended using 6" pipe for the drainage. One bidder was contacted to resubmit their proposal with 6" pipe. The Board decided to accept the proposal from BrightView provided it is updated such that the impacted grass is replaced with sod and not seed.

4. Landscaping updates

The Board will finalize the landscaping RFP and send out to have proposals. The Board will also talk to the landscaper about trimming a bush along Piney Branch that needs an immediate trimming.

5. Snow removal proposal

The Board is still awaiting proposals.

6. Covenants Update

The Covenants Committee conducted an inspection and will send the violation notes soon. The homeowners will have 4 weeks to fix their violation with the possibility of extension.

7. Door and shutter color violations which do not detract from the neighborhood appearance

The Board will follow the color code that we have, but for some shutter or door violations that are close to the code, the owner just will receive a note that before their home sale, they need to fix their violation.