

Windsor Mews Owners Association 2020 Annual Meeting

Thursday, February 13, 2020, 7:30 pm

The City of Fairfax Regional Library

Meeting Room A

10360 North Street Fairfax, VA 22030

Board Members Present: Joe Trefilek, Jacinta Mascarenhas, Shahin Bahadori, Kamran Zendehtdel, and Jennifer Anderson

Minutes

1. Call to Order

The meeting was called to order at 7:30 p.m. The members of the Board introduced themselves.

2. Roll Call

There was a required quorum with 26 members represented - 13 present and 13 proxies.

3. Proof of Notice of Meeting

The notice of the meeting was mailed out to all members on January 21, 2020, and was verified.

4. Review and Approval of Previous Annual Meeting Minutes

The minutes from the previous annual meeting held on February 13, 2019 were reviewed and approved without modification.

5. Reports of Officers and Committees of the Board

Joe Trefilek (President of the HOA) gave a brief overview of the work that was accomplished during 2019 and the plans for 2020.

Some of the work accomplished in 2019 included:

- Complied with all laws and regulations with no violations or penalties and filed state and federal taxes.
- Continued to engage homeowners and residents via use of a consistent HOA email mailbox, updates to the HOA website, and the creation and mailing of the 2019 newsletter.
- Held Board meetings 8 times throughout the year and posted the minutes to the Windsor Mews website
- Oversaw the comprehensive sidewalk repair and roadway resurfacing project.
- Held a spring clean up event in April and will look to host similar events in the future.
- Performed covenants inspections and issued warnings, formal letters, hearings, and fines in accordance with the current dispute resolution policy.
- Performed a variety of tree trimming and other landscaping projected throughout the year.
- Continued with phase 2 of the effort to correct the drainage in the common area north of Tenbury.
- Entered new 3-year contracts for landscaping and snow removal that should provide better value and help with year-to-year budget planning.

6. Call for Nominations from the Floor

7. Introduction of Candidates

8. Appointment of Inspectors of Elections

9. Election of Directors

There was 1 Board member up for reelection (Joe Trefilek) and 1 vacancy. Salman Saeed submitted his nomination in advance and there was 1 nomination from the floor, but the owner declined to accept the nomination. No election was needed and Joe Trefilek and Salman Saeed will serve as directors.

10. Unfinished Business

There was no unfinished business.

11. New Business

Joe Trefilek proposed a motion to formally recognize and thank Jacinta Mascarenhas for serving on the Board for 13 years. The motion was seconded and passed.

12. Open Forum

Topics covered in the open forum included:

- The roots of a tree that are encroaching on a private lot. The Board agreed to take action once it could be definitively established whether the tree is in the common area.
- The possibility of adding speed bump(s) to the neighborhood and the challenges thereof.
- Whether anything can be done to provide more cable and internet options to the neighborhood. The Board discussed with Verizon in the past, but they have not shown interest yet.
- Broken tot lot gate. The Board is aware of the issue and is working on repairing it.
- Can we use the neighboring community's swimming pool? We negotiated with them a few years ago, but they asked us to allow them to use our tennis court in return. Due to the difference in size between the neighborhoods we did not think that would benefit us.

13. Adjournment

The meeting adjourned at 8:50 PM.